Bankline support guides:

External Account Reporting Service

Bankline's external account reporting service lets you view balances and statements for accounts held with other banks, within Bankline.

In this guide we will show you how to:

- Request agreement from external banks to supply balances and statements.
- Register external accounts on Bankline.
- View account statements for external accounts.
- View balances for external accounts.

Getting agreement from your other bank

Before any external banks will supply information to Ulster Bank, for display in Bankline, they will need your authorisation.

1. Contact your Relationship Manager to discuss this service.
2. Visit www.ulsterbank.ie/banklineexternalreporting to download the form and complete it.
3. Send the completed form to us.
4. We'll provide you with the information you need to forward to the other bank.

How to register external accounts on Bankline

Once your application has been processed:

1. Select Register Accounts from the Administration menu.
2. Select External Register Additional Accounts.
3. Click on the External account(s) option.

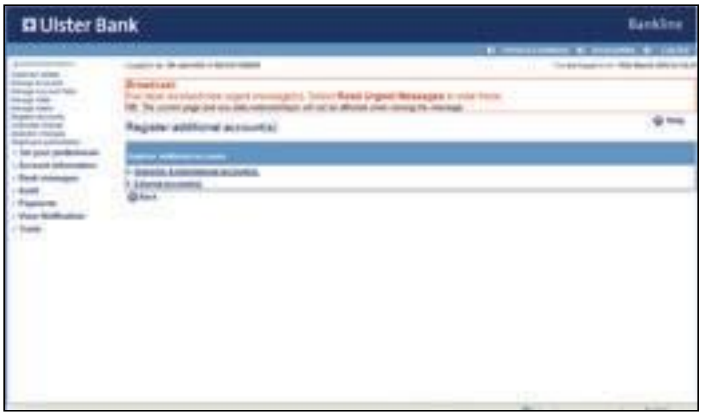
   This will show you a list of any accounts where agreements have been set up with the external bank.

4. Add these accounts to your service and assign them to users in the usual way.

When you want to make registering external accounts subject to dual authorisation:

1. Select Customer details from the Administration menu then the Dual Administration settings.
2. Select Edit privileges subject to dual administration. This will contain an extra item in the list of privileges 'Register External Account'.

If you want to add further external accounts not in the list, visit www.ulsterbank.ie/banklineexternalreporting to download and complete the form.



How to view account statements for external accounts

1. From the Account information menu select View account statement.

2. Select the account you want to view the statement for.

   External accounts will be shown as type 'external bank'. SWIFT* Statement Balances shows additional information from the data sent by the external bank.

   The 'Statement for account' screen will show Opening, Closing and Closing Available balances.

3. To see the expanded transaction details, click on the links.
   Please note that payment advices and vouchers are not available for external accounts.

How to view account balances for external accounts

1. From the Account information menu select View account balance.

2. Select expanded balance for an external account to see additional information.

   · External accounts will be shown as type 'external bank'.
   · 'Balances from SWIFT*' shows additional information from the data sent by the external bank.

   See the date of receipt for the:
   · Last End of Day (MT940).
   · Last Intraday Update (MT942).

   Debit interest, credit interest, start of day ledger and start of day cleared are NOT shown. If balance information has not been supplied it will show in Bankline as a dash (-).

*Society for Worldwide Interbank Financial Telecommunication.

Did you know?

If data has not yet been received for the date enquired on, a red dot will appear next to the account together with the following message "Historic balances reported where available – derived from latest statement information".